

Notes SPG meeting 17 April, 2019, K2 WFH

<p>Present</p>	<p>Jane Niblock (JN) (Chair), Gill Sower (GS) (Scribe), Roy Hope (RH), Paul Goulbourne, Graham Shepherd, Hilary Clayton-Smith, Bill Ross, Colin Kelcey, Andy Metcalf, Sue Midwood (SM), Sylvia Pledger (SP), Sarah Wood, Sylvia Boucher Payne, Tina Sandford, June Jones (JJ), Roland Brown, Jenny Birch, George Rook (GR), David Sandbach (DS), Chris Noble, Lynn Cawley (LC)</p>	<p>Action</p>
<p>1. Apologies</p>	<p>Jenny Horner, Rob Gough, Mary Eminson, Marilyn Jones, Sue Gerrard, Daphne Lewis, Julian Birch, Sam Tilley (ST), Sylvia Jones (no longer eligible to attend having moved out of county)</p>	
<p>2. Notes of meeting 20 March 2019</p>	<p>Agreed as an accurate record.</p>	
<p>3. Matters arising and actions from last meeting other than included as substantive agenda items</p>	<p>2. Communications & Involvement and Shropshire CCG updates: link to NHS England Frailty Intervention Team's video circulated in Newsletter.</p> <p>3. Primary Care/GP Strategy:</p> <ul style="list-style-type: none"> • despite confirmation given at last meeting there would be opportunities for patient engagement in processes setting up Primary Care Networks (PCNs), appears level of engagement on the ground inconsistent and in reality there will be little opportunity for review before PCNs signed off; • DS reported in answer to statement made at Primary Care Commissioning Committee (PCCC) on 3 April 2019 that there must be patient participation in PCNs processes, PCCC responded responsibility will lie with PCNs themselves which, once set up, will be expected to set up mechanisms for engagement; • DS reported Primary Care Strategy signed off at PCCC meeting (see Shropshire CCG website for copy); • Powerpoint presentation not received. <p>Action: SM agreed to contact Steve Ellis/Nicky Wilde to chase this up and to forward to Comms Team once received for circulation in Newsletter.</p> <p>Action: JN agreed to monitor PCNs development at practices in her locality and report back to SPG at next meeting.</p> <p>5. Matters arising:</p> <ul style="list-style-type: none"> • 3. Communications & Involvement & Shropshire CCG updates: <ul style="list-style-type: none"> • Futurefit: Telford & Wrekin Council have now submitted formal request to Secretary of State for Health and Social Care that Futurefit decision of Joint Board of Shropshire and Telford & Wrekin CCGs in favour of Option 1 should be reviewed. Request passed to Independent Reconfiguration Panel – due to report to Secretary of State by end of May 2019. • 6. Patient representation and SPG relationship with Shropshire CCG: <ul style="list-style-type: none"> • webpage links to coproduction materials forwarded to ST; and • coproduction to be discussed at this meeting. 	<p>SM & Comms Team JN</p> <p>Actions closed</p>
<p>4. Communications & Involvement and Shropshire Clinical Commissioning Group updates</p>	<p>ST unable to attend but had advised there had been little engagement activity since last SPG meeting.</p>	

<p>5. Review of SPG Work Pages: Communications Team</p>	<p>Schedule of Work Pages currently on SPG website distributed for discussion. The following was agreed as representing active or relevant Work Pages and their Topic Leads:</p> <p>SHROPSHIRE CLINICAL COMMISSIONING GROUP (SCCG) MEETINGS: CCG Board & Liaison - but noted following decision of Shropshire CCG, currently no patient representation IT Forum - Chris Noble Medicines Management – Jenny Birch and others</p> <p>EXPENSES: FORMS</p> <p>FUTUREFIT: Futurefit Comms. & Engagement Stakeholder Reference Group – Gill Sower MSK - Jenny Birch</p> <p>IMPROVING HOSPITAL/COMMUNITY SERVICES: Currently, SPG not represented in these areas.</p> <p>LOCALITY GROUPS: North Locality Board – patient representation under review North Locality Patient Group – Jane Niblock Shrewsbury & Atcham Locality Board - Jenny Birch and Tina Sandford Shrewsbury & Atcham PPG – Jenny Birch - in abeyance South Locality Board – patient representation under review South East Locality Patient Group – Gill Sower - In abeyance South West Locality Patient Group – in abeyance</p> <p>LONG TERM CONDITIONS: Health for those with Learning Difficulties – Rob Gough</p> <p>OTHER ACTIVITY: Digital Roadmap Information Governance Group – Julian Birch Healthwatch Shropshire Stakeholders Meeting – Rob Gough - LC to check RG included on invitees’ list Shropshire and Telford & Wrekin Joint Health Overview and Scrutiny Committee – Ian Hulme Mental Health – Julian Birch & Marilyn Jones Travel and Transport Group – Chris Noble & Gill Sower</p> <p>SUSTAINABLE TRANSFORMATION PARTNERSHIP (STP): SPG currently not represented on STP boards</p> <p>URGENT & EMERGENCY CARE: NHS 111, Shropdoc, and Data Group – Andy Metcalf and Graham Shepherd Shrewsbury & Telford Hospital NHS Trust – Graham Shepherd Urgent Treatment Centre Project Group – Graham Shepherd Ambulance Demand and Pathways Group – formerly West Midlands Ambulance Service Group</p>	<p>LC</p>
<p>6. Role of SPG and relationship with PPGs and Shropshire CCG</p>	<p>Copies of SPG Terms of Reference circulated to remind members of Mission Statement and organisational arrangements agreed in May 2018.</p> <p>Observed SPG not represented as had previously been the case on Shropshire CCG Boards and Workstreams - patient representatives sought most recently from wider Shropshire population. Particularly concerning that no longer patient representation on CCG Board.</p> <p>Following suggestion at last meeting that coproduction could help improve patient engagement and involvement in developing health services, GR spoke about coproduction and his experience of putting on training sessions with CCGs (some with more success than others) to encourage patient involvement to improve services. Coproduction is a way of working with people who use health and care services, carers and communities (not just members of patients’ groups such as SPG</p>	

	<p>and PPGs) in equal partnership - engaging groups of people at the earliest stages of service design, development and evaluation by seeking opinions and collaborating in partnership with patients to identify preferred solutions.</p> <p>Coproduction:</p> <ul style="list-style-type: none"> • acknowledges people with lived experience of particular conditions know what services will make positive differences to their lives; • recognises people as ‘assets’ who can bring understanding and value to service design and delivery; • promotes reciprocity; and • builds networks. <p>Steps to successful coproduction include:</p> <ul style="list-style-type: none"> • having person of influence supporting the process; • organisations believing in the process; • a culture of openness; • joint training of staff and citizens to ensure understanding of the process and where it can have genuine impact; and • how to make it happen. <p>Service providers and organisations are facing proposals to change services and how they are delivered significantly in the coming years. By instigating coproduction training jointly with a wide range of patients and groups, Shropshire CCG could build up a large body of patient representatives trained to participate in service design and delivery. Suggested there was a case for Shropshire CCG and Shrewsbury & Telford Hospital NHS Trust (SaTH) to fund joint training - interest in coproduction training already expressed by SaTH. A number of areas were suggested as suitable for coproduction process including Shropshire Care Closer to Home project, services related to treating long term conditions such as cardiovascular disease and chronic obstructive pulmonary disease, and developing apps to monitor health conditions. Whilst Locality Board Chairs and, in the future, PCNs could be possible sources of influence who may be persuaded to support coproduction training, it was decided that, initially, approach be made to David Stout, newly appointed Shropshire CCG Accountable Officer, and that he be invited to next SPG meeting when concerns and ideas about patient representation and coproduction can be put to him.</p> <p>Action: David Stout to be invited to next meeting</p> <p>Action: members having particular questions they wish to be put to David Stout to submit their questions to the Chair before the meeting.</p>	<p>JN/GS All</p>
<p>7. On Your Door Step – news from PPGs</p>	<p>Marysville: re-starting series of health talks – first talk by MIND, mental health charity – details to be sent to Comms Team for circulation; PPG communicates with patients via Virtual PPG but struggling to attract patients to physically engage.</p> <p>The Meadows, Clun: AGM held 9 April 2019 well-attended – attendees included 2 GPs (who spoke about practice issues) and representative from Healthwatch Shropshire – all speakers well received.</p> <p>Albrighton: proving difficult to revive PG – believe Futurefit process has contributed significantly to patients’ attitudes to engagement. SP asked how many PPGs were members of National Association for Patient Participation (NAPP) (seemingly few) and recommended NAPP membership and attendance of upcoming Annual Conference in Cheltenham on 15th June 2019 as means of accessing information and ideas about patient participation.</p>	<p>RH & Comms Team</p>

	<p>Severnfields: activities undertaken included health talks for patients on men's cancers and preparing for winter; planning coffee morning to attract young mothers.</p> <p>Marden: PPG very active:</p> <ul style="list-style-type: none"> • Dementia Group within PPG arranges activities for patients with dementia and their carers including: continuing to provide lunches for patients and carers; working with Prestfelde School, to provide transport using School's mini-bus to take dementia sufferers and carers to Dementia Café in Shrewsbury; and Chair has produced booklet about how to deal with dementia which Dr Kumar, Consultant Psychiatrist, would like to be available to all carers caring for those with dementia; • Development Group set up by new Chair arranging programme of speakers – Julian Povey due to speak to patients – and social events; • Practice premises consisting of converted vicarage, not ideal – working with patient representatives to consider how building can be improved to be fit for purpose; and • GPs and Practice Manager support PPG and attend meetings. <p>JJ concluded PPGs need purposes to be good PPGs.</p> <p>Belvidere: GPs' distress at ending of smoking cessation and weight loss groups due to withdrawal of funding by Shropshire Council (part of Public Health funding cuts) reported at Shrewsbury & Atcham Locality Board – programmes instead to be delivered on-line via apps.</p> <p>Westbury: has Virtual PPG – reported practice does listen to PPG evidenced by recent 'You said, we did' exercise.</p>	
8. A.O.B.		
8.1	Kate Ballinger, Community Engagement Facilitator, Shrewsbury & Telford Hospital NHS Trust (SaTH), invited to next meeting to provide update of engagement and involvement activities at SaTH.	
8.2	Jackie Jones, patient of Prescott Surgery, and newly appointed patient representative to Shropshire Care Closer to Home Programme will attend next meeting.	
8.3	Mental Health Strategy meeting on 3 April 2019 had been well attended but service users and carers felt their perspective not much taken note of and that aspirational rather than practical proposals had been focus of the day.	
9. Time and date of next meeting	Next meeting: Wednesday, 15 May, 2019 at 5.00 pm in K2 WFH	